



How to Read

1. Intensive Reading: reading a part of the text for maximum possible understanding. If there are any new words, try to guess the meaning from the context.

2. Skimming: reading a part of the text to find out about its topic or main idea. You can usually ignore any unknown words safely.

First, read the topic sentences. If they discuss more than one idea, read quickly through the paragraph to see which idea is being repeated more frequently.

3. Scanning: looking for specific ideas and words in a certain part of the text. Before you begin scanning, you must first know:

- a. **where to look** → topic sentences and skimming
 - b. **what to look for** → keywords
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Keywords

Keywords are words you choose from a question and scan for in the passage to locate the answer. The location of the answer is where you can find two or three keywords together in one or two consecutive sentences.

Notes:

1. Never choose words that appear in the title of the passage or appear frequently in the passage or its topic sentences.
2. Always try to choose at least 3-4 keywords from each question.
3. Types of keywords:
 - a. **Numbers**
 - b. **Proper Nouns (Names)**
 - c. **Verbs and Nouns**
 - d. **Adjectives and Adverbs**
4. Keywords may appear in the passage in various forms:
 - **identical:** move → move
 - **different form:** move → movement
 - **synonym:** move → transfer/migrate/...
 - **rephrased or example:** move → He no longer lived there/...but he now lives in Kirkland, WA.
clothes → T-shirt | disease → malaria